o radiation and electrical discharges. If the craft is functioning, but ppears to be abandoned, it may be approached only by specially trained MJ—12 RED TEAM personnel wearing protective clothing. Any device that eems to be functioning should also be left to MJ—12 RED TEAM disposal. Complete craft and parts of crafts too large to be transported by covered ransport will be disassembled, if this can be accomplished easily and uickly. If they must be transported whole, or on open flatbed trailers, they ill be covered in such a manner as to camouflage their shape.

c. *Extraterrestrial Biological Entities.* EBEs must be removed to a top ecurity facility as quickly as possible. Great care should be taken to pre- ent possible contamination by alien biological agents. Dead EBEs should e packed in ice at the earliest opportunity to preserve tissues. Should live BEs be encountered, they should be taken into custody and removed to a p security facility by ambulance. Every effort should be taken to ensure e EBE's survival. Personnel involvement with EBEs alive or dead must e kept to an absolute minimum. ( See Chapter 5 for more detailed informa- on on dealing with EBEs. )

### 5. Cleansing the Area

Once all material has been removed from the secured site, the immediate ea will be thoroughly inspected to make sure that all traces of Extrater- strial Technology have been removed. In the case of a crash, the sur- unding area will be thoroughly gone over several times to ensure that othing has been overlooked. The search area involved may vary according local conditions, at the discretion of the officer in charge. When the offi- r in charge is satisfied that no further evidence of the event remains at the e, it may be evacuated.

### 6. Special or Unusual Conditions

The possibility exists that extraterrestrial craft may land or crash in heav- populated areas, where security cannot be maintained or where large gments of the population and the public press may witness these events. ontingency Plan MJ-1949-04P / 78 ( TOP SECRET - EYES ONLY ) should held in readiness should the need to make a public disclosure become nec- sary.

| No. | Item | Description or condition | MJ-12 Code | Receiving facility |
|---|---|---|---|---|
| 1 | Aircraft. | Intact, operational, or semi-intact aircraft of Extraterrestrial design and manufacture. | UA-002-6 | Area 51 S-4 |
| 2 | Intact device. | Any mechanical or electronic device or machine which appears to be undamaged and functional. | ID-301-F | Area 51 S-4 |
| 3 | Damaged device. | Any mechanical or electronic device or machine which appears to be damaged but mostly complete. | DD-303-N | Area 51 S-4 |
| 4 | Powerplant. | Devices and machines or fragments which are possible propulsion units, fuel, and associated control devices and panels. | PD-40-8G | Area 51 S-4 |
| 5 | Identified fragments. | Fragments composed of elements or materials easily recognized as known to current science and technology, i.e.: aluminum, magnesium, plastic, etc. | IF-101-K | Area 51 S-4 |
| 6 | Unidentified fragments. | Fragments composed of elements or materials not known to current science and technology and which exhibit unusual or extraordinary characteristics. | UF-103-M | Area 51 S-4 |
| 7 | Supplies and provisions. | Non-mechanical or non-electronic materials of a support nature such as clothing, personal belongings, organic ingestibles, etc. | SP-331 | Blue Lab WP-61 |
| 8 | Living entity.* | Living non-human organisms in apparent good or reasonable health. | EBE-010 | OPNAC BBS-01 |
| 9 | Non-living entity. | Deceased non-human organisms or portions of organisms, organic remains and other suspect organic matter. | EBE-XO | Blue Lab WP-61 |
| 10 | Media. | Printed matter, electronic recordings, maps, charts, photographs and film. | MM-54A | Building 21 KB-88 |
| 11 | Weapons. | Any device or portion of a device thought to be offensive or defensive weaponry. | WW-010 | Area 51 S-4 |

*Living entities must be contained in total isolation pending arrival of OPNAC personnel.*

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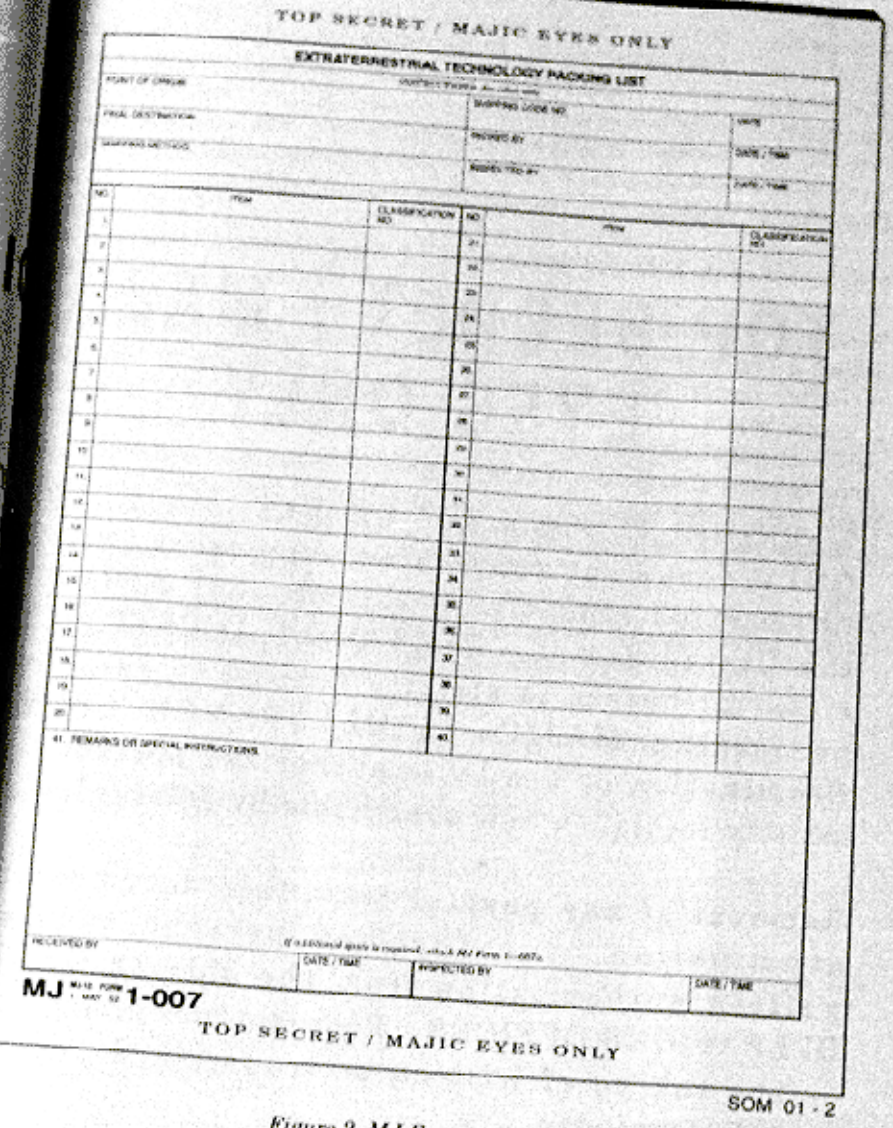


*Figure 2. MJ Form 1—007*

### 9. Packaging and Packing Data

*a. Domestic Shipment.* Individual items are tagged and wrapped in a moisture-vaporproof barrier and heat sealed. They are then placed in a corrugated fiberboard box. The voids within the box are packed thoroughly



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h a neutral cellulose wadding to prevent movement of the items. The box
sure is sealed with gummed Kraft tape. MJ Form 1-007 is placed in a
led manila envelope marked "MAJIC—12 ACCESS ONLY" and is firmly
ed to the top of the box. The box is then cushioned at each corner and at
top and bottom with fiberboard inserts and is placed within a larger cor-
ated fiberboard box. The entire outer box closure is sealed with gummed
aft tape. A label is affixed to the outer box bearing the following informa-
n: destination, shipping code number, and the warning, "MAJIC—12
CCESS ONLY."

*b. Overseas Shipment.* Items are packaged as described above except that
dessicant and a humidity indicator are included within the inner corru-
ed fiberboard box. Next, the box is wrapped in a moisture-vaporproof
rrier and heat sealed. Then, packaged items are placed with waterproof t
terproof carton [illegible] sealed with waterproof t
rked "MAJIC—12 ACCESS ONLY" on all
ter-grease-proof lined wooden shipping con
h waterproof tape and the wooden shippin
e shipping container is reinforced further
apes about 8 inches from each end. Shipping
the surface of the wooden shipping container
*Note:* The packaging and packing procedure detai
ns only. Data for the handling, packaging, packing
d non-living entities is provided in Chapter 5, Sectio

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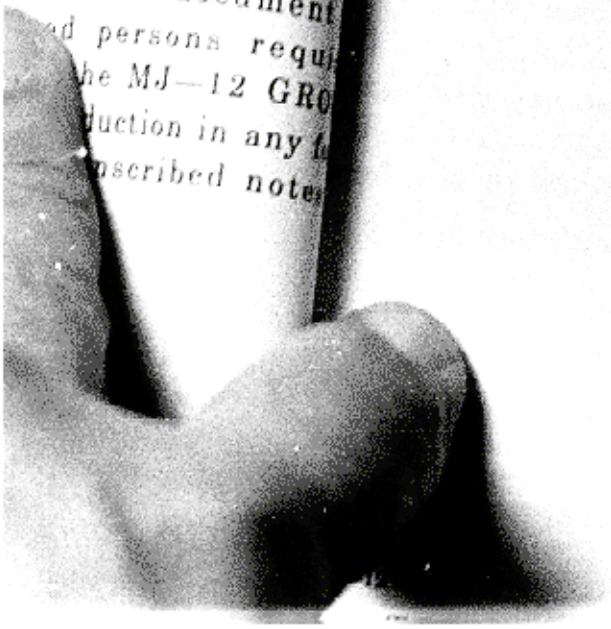

ape. This second carton is
sides and is placed within a
tainer. The lining is sealed
g container is screwed shut.
by nailing two ⅛-inch metal
information is then stenciled

led above applies to non-organic
, and shipping of organic matter
n II of this manual.

# CHAPTER 4
# RECEIVING AND HANDLING

## Section I. HANDLING UPON RECEIPT OF MATERIAL

### Uncrating, Unpacking, and Checking
(fig. 3)

*Note.* The uncrating, unpacking, and checking procedure for containers marked "MAJIC—12 ACCESS ONLY" will be carried out by personnel with MJ—12 clearance. Containers marked in this manner will be placed in storage in a top security area until such time as authorized personnel are available for these procedures.

*a.* Be very careful when uncrating and unpacking the material. Avoid thrusting tools into the interior of the shipping container. Do not damage the packaging materials any more than is absolutely necessary to remove the specimens; these materials may be required for future packaging. Stow the interior packaging materials within the shipping container. When uncrating and unpacking the specimens, follow the procedure given in (1) through (11) below:

(1) Unpack the specimens in a top security area to prevent access of unauthorized personnel.
(2) Cut the metal wires with a suitable cutting tool, or twist them with pliers until the straps crystallize and break.
(3) Remove screws from the top of the shipping container with a screw driver.
(4) Cut the tape and seals of the case liner so that the waterproof paper will be damaged as little as possible.
(5) Lift out the packaged specimens from the wooden case.
(6) Cut the tape which seals the top flaps of the outer cartons; be careful not to damage the cartons.
(7) Cut the barrier along the top heat sealed seam and carefully remove the inner carton.
(8) Remove the sealed manila envelope from the top of the inner carton.
(9) Open the inner carton and remove the fiberboard inserts, desiccant, and humidity indicator.
(10) Lift out the heat sealed packaging containing the specimens; arrange them in an orderly manner for inspection.
(11) Place all packaging material in the shipping container for use in future repacking.

*b.* Thoroughly check all items against the shipping documents. Carefully


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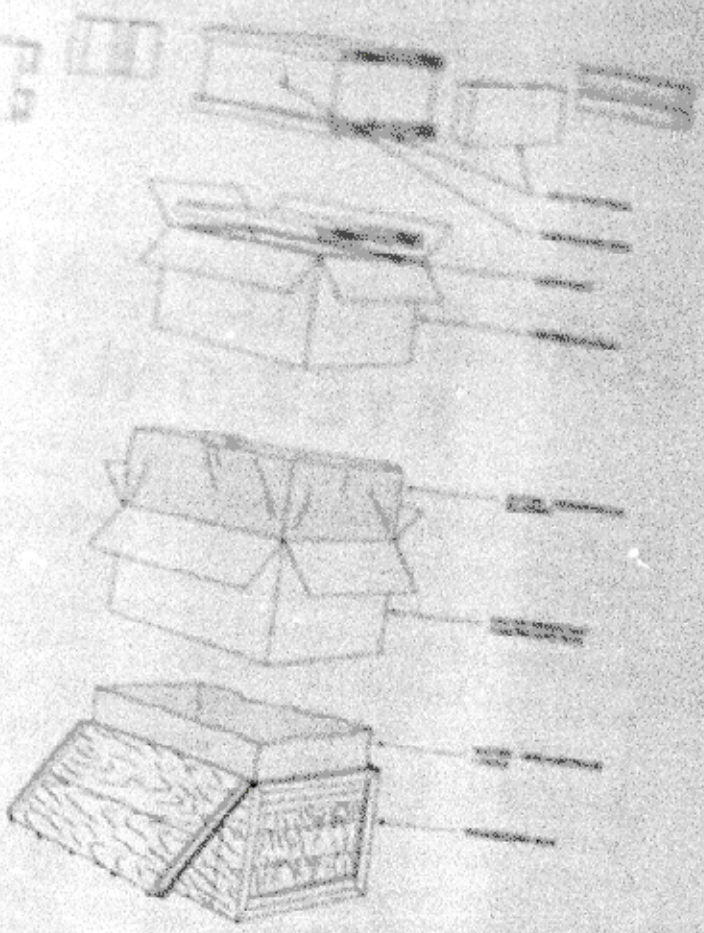

*Figure 3. Packaging diagram.*

SOM 01-3

ect all items for possible damage during shipping or handling. Sort the
ms according to classification number in preparation for transfer to the
signated laboratory or department. Laboratory or department personnel
e responsible for transporting items to the designated areas. This will be
omplished as quickly as possible by covered transport escorted by secu-
y personnel.

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# CHAPTER 5
# EXTRATERRESTRIAL BIOLOGICAL ENTITIES

## Section I. LIVING ORGANISMS

### 1. Scope

*a.* This section deals with encounters with living Extraterrestrial Biological Entities (EBEs). Such encounters fall under the jurisdiction of MJ—12 OPNAC BBS—01 and will be dealt with by this special unit only. This section details the responsibilities of persons or units making the initial contact.

### 2. General

Any encounter with entities known to be of extraterrestrial origin is to be considered to be a matter of national security and therefore classified TOP SECRET. Under no circumstance is the general public or the public press to learn of the existence of these entities. The official government policy is that such creatures do not exist, and that no agency of the federal government is now engaged in any study of extraterrestrials or their artifacts. Any deviation from this stated policy is absolutely forbidden.

### 3. Encounters

Encounters with EBEs may be classified according to one of the following categories:

*a. Encounters initiated by EBEs.* Possible contact may take place as a result of overtures by the entities themselves. In these instances it is anticipated that encounters will take place at military installations or other secure locations selected by mutual agreement. Such meetings would have the advantage of being limited to personnel with appropriate clearance, away from public scrutiny. Although it is not considered very probable, there also exists the possibility that EBEs may land in public places without prior notice. In this case the OPNAC Team will formulate cover stories for the press and prepare briefings for the President and the Chiefs of Staff.

*b. Encounters as the result of downed craft.* Contact with survivors of accidents or craft downed by natural events or military action may occur with little or no warning. In these cases, it is important that the initial contact be limited to military personnel to preserve security. Civilian witnesses in the area will be detained and debriefed by MJ—12. Contact with EBEs by military personnel not having MJ—12 or OPNAC clearance is to be strictly limited to action necessary to ensure the availability of the EBEs for study by the OPNAC Team.

### . Isolation and Custody

*a.* EBEs will be detained by whatever means are necessary and removed secure location as soon as possible. Precautions will be taken by person- coming in contact with EBEs to minimize the risk of disease as a result contamination by unknown organisms. If the entities are wearing space ts or breathing apparatus of some kind, care should be exercised to pre- t damage to these devices. While all efforts should be taken to assure well-being of the EBEs, they must be isolated from any contact with uthorized personnel. While it is not clear what provisions or amenities ght be required by non-human entities, they should be provided if possi- . The officer in charge of the operation will make these determinations, no guidelines now exist to cover this area.

. Injured or wounded entities will be treated by medical personnel igned to the OPNAC Team. If the team medical personnel are not imme- tely available, First Aid will be administered by Medical Corps personnel the initial site. Since little is known about EBE biological functions, aid l be confined to the stopping of bleeding, bandaging of wounds and splint- of broken limbs. No medications of any kind are to be administered as effects of terrestrial medications on non-human biological systems are possible to predict. As soon as the injuries are considered stabilized, the Es will be moved by closed ambulance or other suitable conveyance to a ure location.

. In dealing with any living Extraterrestrial Biological Entity, security is paramount importance. All other considerations are secondary. Although s preferable to maintain the physical well-being of any entity, the loss of E life is considered acceptable if conditions or delays to preserve that life any way compromises the security of the operations.

. Once the OPNAC Team has taken custody of the EBEs, their care and nsportation to designated facilities becomes the responsibility of OPNAC sonnel. Every cooperation will be extended to the team in carrying out duties. OPNAC Team personnel will be given TOP PRIORITY at all es regardless of their apparent rank or status. No person has the thority to interfere with the OPNAC Team in the performance of its ties, by special direction of the President of the United States.

## Section II. NON-LIVING ORGANISMS

### . Scope.

Ideally, retrieval for scientific study of cadavers and other biological mains will be carried out by medical personnel familiar with this type of ocedure. Because of security considerations, such collection may need to done by non-medical personnel. This section will provide guidance for rieval, preservation, and removal of cadavers and remains in the field.

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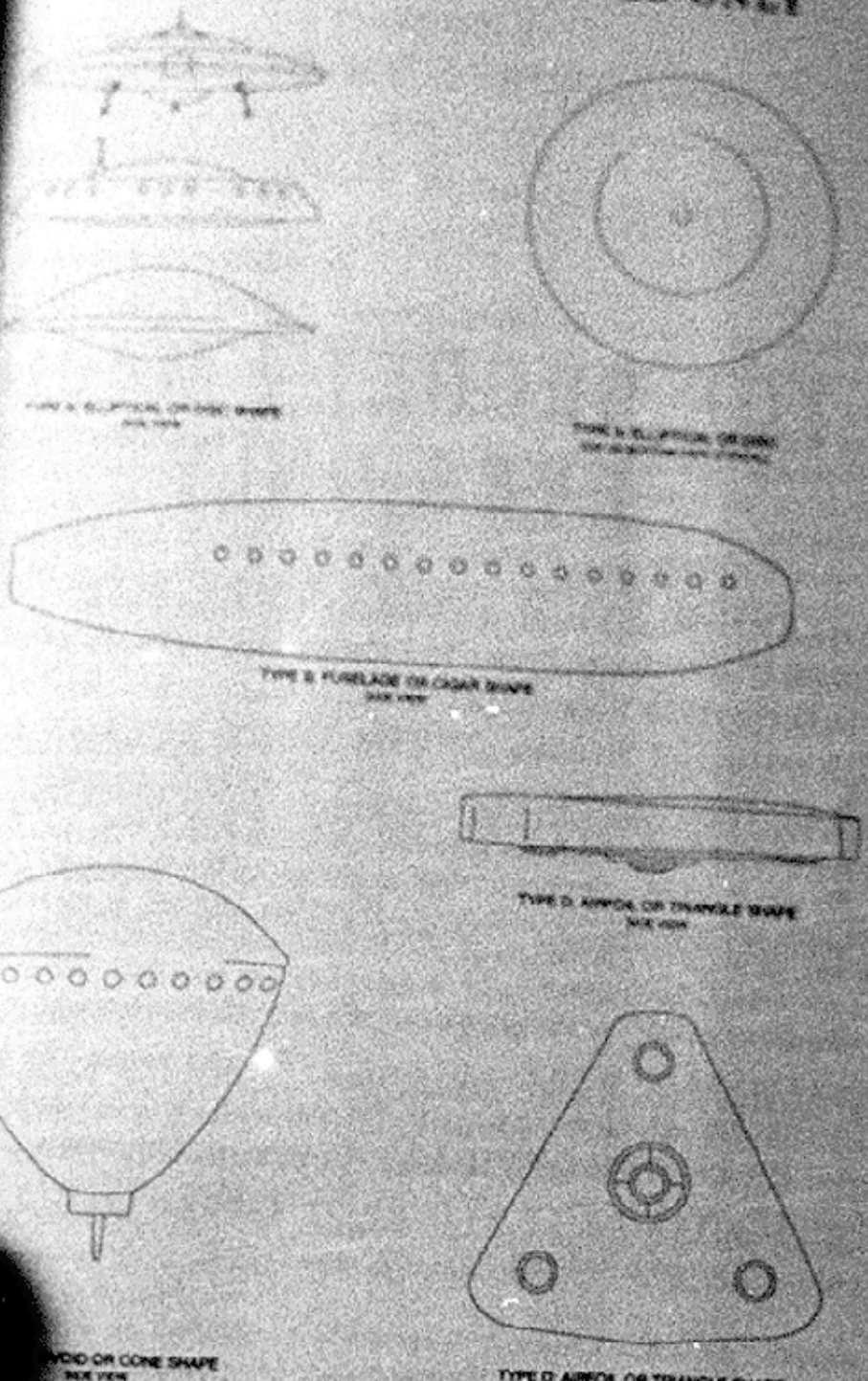
**6. Retrieval and Preservation.**

*a.* The degree of decomposition of organic remains will vary depending n the length of time the remains have been lying in the open unprotected nd may be accelerated by both local weather conditions and action by redators. Therefore, biological specimens will be removed from the crash ite as quickly as possible to preserve the remains in as good a condition as ossible. A photographic record will be made of all remains before they are emoved from the site.

*b.* Personnel involved in this type of operation will take all reasonable recautions to minimize physical contact with the cadavers or remains being etrieved. Surgical gloves should be worn or, if they are not available, wool r leather gloves may be worn provided they are collected for decontamina- on immediately after use. Shovels and entrenching tools may be employed o handle remains provided caution is exercised to be certain no damage is one to the remains. Remains will be touched with bare hands only if no ther means of moving them can be found. All personnel and equipment nvolved in recovery operations will undergo decontamination procedures mmediately after those operations are have been completed.

*c.* Remains will be preserved against further decomposition as equipment nd conditions permit. Cadavers and remains will be bagged or securely rapped in waterproof coverings. Tarpaulins or foul weather gear may be sed for this purpose if necessary. Remains will be refrigerated or packed ith ice if available. All remains will be tagged or labeled and the time and ate recorded. Wrapped remains will be placed on stretchers or in sealed ontainers for immediate removal to a secure facility.

*d.* Small detached pieces and material scraped from solid surfaces will be ut in jars or other small capped containers if available. Containers will be learly marked as to their contents and the time and date recorded. Con- iners will be refrigerated or packed with ice as soon as possible and emoved to a secure facility.



TYPE D AIRFOIL OR TRIANGLE SHAPE
BOTTOM VIEW

...ne in this diagram are gathered from documented sightings to Air Force and Central Intelli-
... examination of wreckage collected from various sources years 1947 to 1953 inclusive.

SOM 01 - 4

*Figure 4. Extraterrestrial craft.*



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# CHAPTER 6
# GUIDE TO UFO IDENTIFICATION

## Section I. UFOB GUIDE

### 7. Follow-up Investigations

A UFOB report is worthy of follow-up investigation when it contains information to suggest that a positive identification with a well known phenomenon may be made or when it characterizes an unusual phenomenon. The report should suggest almost immediately, largely by the coherency and clarity of the data, that there is something of identification and / or scientific value. In general, reports which should be given consideration are those which involve several reliable observers, together or separately, and which concern sightings of greater duration than one quarter minute. Exception should be made to this when circumstances attending the report are considered to be extraordinary. Special attention should be given to reports which give promise to a "fix" on the position and to those reports involving unusual trajectories.

### 8. Rules of Thumb

a. Every UFOB case should be judged individually but there are a number of "rules of thumb," under each of the following headings, which should prove helpful in determining the necessity for follow-up investigation.

a. *Duration of Sighting.* When the duration of a sighting is less than 15 seconds, the probabilities are great that it is not worthy of follow-up. As a word of caution, however, should a large number of individual observers concur on an unusual sighting of a few seconds duration, it should not be dismissed.

b. *Number of Persons Reporting the Sighting.* Short duration sightings by single individuals are seldom worthy of follow-up. Two or three competent independent observations carry the weight of 10 or more simultaneous individual observations. As an example, 25 people at one spot may observe a strange light in the sky. This, however, has less weight than two reliable people observing the same light from different locations. In the latter case a position-fix is indicated.

c. *Distance from Location of Sightings to Nearest Field Unit.* Reports which meet the preliminary criterion stated above should all be investigated if their occurrence is in the immediate operating vicinity of the squadron concerned. For reports involving greater distances, follow-up necessity might be judged as being inversely proportional to the square of the distances concerned. For example, an occurrence 150 miles away might be con-

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## APPENDIX I

# REFERENCES

For availability of items listed, check SR 310–20–3, SR 310–20–4, SR 310–20–7.

### Regulations

| | |
|---|---|
| AR 380–5 | Military Security (Safeguarding Security Information). |
| AR 750–5 | Maintenance of Supplies and Equipment, Maintenance Responsibilities and Shop Operation. |
| SM 38–406–5 | Preparation and Submission of Requisitions for Supplies. |

### Publications

| | |
|---|---|
| SR 310–20–3 | Index of Training Manuals. |
| SR 310–20–4 | Index of Technical Manuals, Technical Regulations, Technical Bulletins, Supply Bulletin Lubrications Orders, and Modification Work Orders. |
| SR 310–20–6 | Index of Administrative Publications. |
| SR 310–20–7 | Index of Tables of Organization and Equipment, Reduction Tables, Tables of Organization, Tables of Equipment, Type Tables of Distribution, and Tables of Allowance. |

### Test Equipment References

| | |
|---|---|
| TM 11–664 | Theory and Use of Electronic Test Equipment. |

### Photographic References

| | |
|---|---|
| TM 11–404A | Photographic Print Processing Unit AN/TPQ–9. |
| TM 11–405 | Processing Equipment PH–406. |
| TM 11–491 | Elements of Signal Photography. |
| TM 11–2363 | Darkroom PH–362. |



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